



NCON/ 2021- 2022/IQAC

ACADEMIC YEAR: 2021- 2022

VENUE:CONFERENCE HALL

Heads meeting is scheduled at 2.30 pm on 25.09.2021 at conference hall to discuss the following agenda. All the stake holders are requested to attend the meeting.

AGENDA

S.NO	POINTS FOR DISCUSSION
1	REVIEW OF PREVIOUS MEETING HELD ON 03-10-2021 (2.30pm-2.35Pm)
2	DISCUSSION ON INITIATION OF NAAC ACTIVITIES (2.35pm -3.15pm)
3.	DISCUSSION ON TEACHING LEARNING AND EVALUATION (3.15pm -3.30pm)
4.	DISCUSSION ON CURRICULUM ACTIVITIES (3.30pm-3.35pm)
5.	DISCUSSION ON RESEARCH CONSULTANCY AND EXTENSION (3.35pm-3.50pm)
6	DISCUSSION ON SNA ACTIVITY (3.50pm-4.10pm)
7.	DISCUSSION ON INTERNAL AND EXTERNAL AUDIT (4.10pm-4.30pm)

Heads shall bring the following documents while coming for the meeting .


- Details of NAAC Activities
- Class coordinator report
- Details Of Curriculum activities
- Details of Internal audit and External audit.

IQAC CHIEF CO-ORDINATOR



PRINCIPAL
Nandha College of Nursing
Erode - 638 052.

PRINCIPAL

	NANDHA COLLEGE OF NURSING ERODE-52 INTERNAL QUALITY ASSURANCE CELL	Ref.No. NCON/2021 - 2022/IQAC Prepared by:Prof.R.Induhelen-IQAC Chief co-ordinator Issued by:Prof.R.Vasanthi,principal
	MINUTES OF PRINCIPAL MEETING	

Date:22-10-2021	Time.2.30pm-4.30pm	Venue:conference hall
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PARTICIPANTS OF THE MEETING

NAME	DESIGNATION	NAME	DESIGNATION
Prof.R.Vasanthi	Professor cum principal	Dr,S,Arumugam	CEO
Prof.R.Induhelen	Professor cum vice principal	Mrs.R.Snega	Asst.Professor/CHN
Prof.A.Hamidhunniza	HOD/OBG	Mrs.Subha Jayanthi	Asst.Professor/MHN
Prof.V.Renuga	HOD/PN	Ms.Ramya.N	IV B.Sc (N)
Prof.R.Anitha	Reader/MSN	Ms.Sruthi	III B.Sc(N)
AssoProf.T.Mercy Dora	HOD/MHN	Ms.Kavitha	II M.Sc(N)
Mrs.S.Ramya	Asst.Professor/MSN	Ms.Samundeeswari	I M.Sc(N)

MINUTES OF MEETING AND ACTION POINTS

Codes :A:Action C:Comment D:Decision R:Recommendation

S.NO	CODE	DESCRIPTION AND DISCUSSION POINTS	PERSON RESPONSIBLE	DUE DATE
1.		Welcome Address And Review Of Previous Meeting <ul style="list-style-type: none"> Prof.R..vasanthi, principal welcomed all for the meeting Prof.R.Vasanthi,Principal and Prof.R.Induhelen, reviewed the previous meeting minutes 		
2.	D&A	<ul style="list-style-type: none"> DISCUSSION ON INITIATION OF NAAC ACTIVITIES Prof.R.vasanthi appreciated and gave suggestion to all incharges about completion of monthly reports consolidation Prof.R.Vasanthi insisted all faculties to Initiate NAAC activities . As a part of initiation of NAAC process, Prof.R.Vasanthi assigned new faculty to each existing criteria to look after the planning, executing and documentation activities related to the criteria . 	All File Incharges Prof.R.Induhelen	

3.	A&R	<p>DISCUSSION ON TEACHING LEARNING& EVALUATION:</p> <p>➤ Principal R.Vasanthi discussed with HODs the activities to improve quality of education as a part of quality enhancement the following decisions were made and welcomed Prof. B. Mercy Dora, Asso.Professor for being a Resource Person organized by TNC which was held at SPM CON, Palayakottai,</p> <ul style="list-style-type: none"> • • Principal R.Vasanthi informed to conduct Motivational classes for students. • Principal R.Vasanthi insisted to regularly conduct staff development programme on NAAC process. 	All HODs ASSO Prof. B. Mercy DORA	19-01-2022
4.	R&D &	<p>DISCUSSION ON CURRICULUM ACTIVITIES</p> <ul style="list-style-type: none"> • Prof.R.Vasanthi discussed with hod of community department for arranging field visit and discussed the tentative schedule of conducting clinics in community posting. • Prof.R.Vasanthi insisted to. SNA INCHARGE about arranging to make students to attend ZONAL level SKIT competition in Aravind CON Namakkal, • Prof.R.Vasanthi insisted to all class coordinators to report monthly report consolidation. • Prof.R.Vasanthi discussed IVTH B.Sc (N) Students to attend mega vaccination camp. • Prof.R.Vasanthi discussed with HOD Of medical and surgical about WORLD HEART DAY Celebration webinar • Prof.R.vasanthi discussed with HOD of Mental health Nursing about conducting Webinar on “World Mental Health Day-Mental Health in an Unequal World -21” 	Prof.R.InduHelen Prof.V.Renuga All class incharges Prof.A.Hamidhunniza Prof.R.Anitha Asst Prof.T.Mercy Dora	20-11-2021 29-09-2021 09.10.2021

09.1 0.20 21 5.	D&A &R	DISCUSSION ON SNA ACTIVITIES <ul style="list-style-type: none"> • Prof.R.Vasanthi discussed with SNA Incharge activities to be held and suggested the needed requirements respectively. • Saraswathi pooja • Freshers Day Celebration • Farewell Celebration • Pongal Celebration • Principal R.Vasanthi recommended to conduct SNA Election 	Prof.V.Renuga	13-10-2021 21-11-2021 22-11-2021 08-01-2022 08-02-2022
6	C&A	DISCUSSION ON RESEARCH CONSULTANCY AND EXTENSION AND DEVELOPMENT ACTIVITIES <ul style="list-style-type: none"> • Prof.R.Vasanthi recommended to conduct Collaborative research with other Departments also would be useful . 	Prof.R.Induhelen	
7	R&A	DISCUSSION ON INTERNAL AND EXTERNAL ACADEMIC AUDITS. <ul style="list-style-type: none"> • Prof.R.Vasanthi instructed to Conduct of internal and external academic audits of accountability and transparency. All departments to promote quality, Creating and maintaining a system of feedback on stakeholders. To initiate the integration of new methods of teaching, learning and evaluation. O Promote the creation and maintenance of a learner-centric environment and adoption of participatory teaching and learning 	Prof.R.Induhelen	

NANDHA COLLEGE OF NURSING,ERODE-52

ACTION TAKEN REPORT ON 2021- 2022

- Principal R.Vasanthi appreciated SNA INCHARGE Prof.V.Renuga and their team

1	SARASWATI POOJA	13.10.2021	
2	SKIT COMPETITION @ ARAVIND COLLEGE OF NURSING	20.11.2021	ZONAL(1 ST PRIZE)
3	FRESHERS DAY CELEBRATION	21.11.2021	
4	FAREWELL CELEBRATION	22.11.2021	
5	PONGAL CELEBRATION	28.12.2021	

- SNA election conducted on 08-02-2022.
 - Prof.R.Vasanthi acknowledged HOD Of medical and surgical nursing and their team for conducting webinar on **“World Heart Day Celebration- Evaluation of the patient with Chest Pain”** on 01.10.2021 .**Dr. Malkesh Mayurbhai Tarsaria, MBBS, MS (General Surgery),Surat, Gujarat** as the Resource Person.
 - Prof.R.Vasanthi
 - Prof.R.Vasanthi appreciated ivth year B.SC (.N) students attending health awareness programme on MEGA VACCINATION camp for COVID-19.
 - MODAKURICHI PHC 05-02-2022
 - MATERNITY HEALTH CENTER 27-02-2022
 - MODAKURICHI PHC 03-10-2021
 - MODAKURICHI PHC 10-10-2021
 - MODAKURICHI PHC 12-09-2021
 - MODAKURICHI PHC 19-09-2021
 - MODAKURICHI PHC 28-02-2021
- Prof.R.Vasanthi recognized the work done and organized by **Mental Health Nursing Department** On 09.10.2021 a Webinar on **“World Mental Health Day-Mental Health in an Unequal World -21”** **Dr.Avudaippan,Associative Professor, Dept of Psychiatry, Mahathma Gandhi Medical College,Pondicherry** as the presentator.
- Prof.R.Vasanthi welcomed **Prof. B. Mercy Dora, Asso.Professor** for being a **Resource Person** organized by **TNC** which was held at **SPM CON, Palayakottai**,on 19.01.2022.

**NANDHA COLLEGE OF NURSING,
ERODE – 638052**

Affiliated to The Tamil Nadu Dr.MGR Medical University, Chennai

NCON/Cir/FEB-2021/14th

Date: 10.02.2021

CIRCULAR

CLASSIFICATION	ROUTINE	IMMEDIATE
Internal quality assurance cell	Originator:PRINCIPAL	Circulated to: HODs/ Members

Sub: Internal quality assurance cell FEB 2021 14th meeting -Reg.

The Internal quality assurance cell 14th meeting is scheduled on 25.02.2021 (Thursday) for all UG and PG Programs. The time,venue. agenda and list of members of the IQAC are enclosed here with an annexure. Hence all members are requested to attend the meeting.


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The Principal

Chief co-ordinator

Circulated to:-

- Members of IQAC
- Office copy

